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GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
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NASHVILLE, TN 37243-0380

KEVIN HUFFMAN
COMMISSIONER

MEMORANDUM

TO: Special Education Supervisors

FROM: *KR* Kathi Rowe, Director of IDEA Fiscal Management Services

RE: Evaluation of Services Provided to Private School Children with Disabilities – 2011-12 SY

DATE:

CC: Bobbi Lussier
IDEA Fiscal Management Consultants

The federal regulations require that a proportionate amount of your federal funds be used to provide services to children with disabilities in private schools within the school jurisdiction and that a report be provided to the State Department of Education. At the end of the school year, an evaluation must be submitted to the Division of Special Education that includes certain information (Section 612 (a)(10)(A)).

Please find enclosed the evaluation form for outlining the services provided to private school children with disabilities during the 2010-11 school year from IDEA funds. **ALL LEAs must submit these forms to your Management Consultant by August 1, 2012.**

If you have any questions concerning the evaluation, please contact your Management Consultant or me at (615) 253-1987.

2011-2012 SY
PROPORTIONATE AMOUNT SPENT ON SERVICES
PROVIDED TO PRIVATE SCHOOL STUDENTS (AGES 6-21)
EVALUATION

School System: _____

Contact Person _____

Date: _____

Phone Number _____

Number of private schools within jurisdiction of LEA _____

Number of homeschoolers not associated with private schools _____

1. Describe the consultation process with the private schools within your jurisdiction. Include:
 - child find activities utilized to locate private school children with disabilities and how the determination of proportionate share of funds per child was explained. 34 CFR 300.134
 - How the LEA assures and documents on going consultation?
2. Was written affirmation, signed by the private school representative, obtained to ensure that timely and meaningful consultation took place?* 34 CFR 300.135(a)

* If the answer is no for any meaningful consultation, the LEA MUST forward the documentation of the consultation process to the Director of Program Management Services, Division of Special Education. 34 CFR 300.154(b)
3. (a) What was the number of children evaluated during FY '11 to determine eligibility for services? 34 CFR 300.132(c)

(b) The number of children determined to be children with disabilities?
4. Give the number of children with disabilities to be served by the LEA.
5. Was a "Service Plan" completed on all of the private school students who were provided services? If no, please explain. (If using an IEP, provide the name of the students.)
6. List the types of services that were provided to private school children with disabilities? 34 CFR 300.134(d)
7. Who provided these services?
8. How and where (list of locations) were the services provided?
9. What was the LEA proportionate share
IDEA:
10. How much IDEA money was spent on providing these services?
IDEA:

Indicate the amount of funds to be carried over specifically for private school services per budget:

IDEA:

Director of Schools

Date

ALL LEAs please complete and submit to your IDEA Fiscal Management Consultant by August 1, 2012.